



**An Invitation to Apply for the Position of  
Part-Time Music Instructor  
*Girls Prep Lower East Side Middle School*  
*New York, NY***

Public Prep is a network of college-preparatory charter schools committed to scholarship, merit, citizenship and responsibility. We equip our students with critical-thinking skills and a strong character, preparing them to pursue their passions and achieve academic excellence with enthusiasm and integrity.

Public Prep currently comprises three schools — Girls Prep Lower East Side, which serves 235 students in grades K-4 and is the first public all-girls charter elementary school in New York; Girls Prep Middle School, which serves 25 students in grade 5 and will grow to include 125 students in fifth and sixth grade in 2010-2011 and will eventually serve 300 students as a full 5-8 middle school; and Girls Prep Bronx, which serves 132 students in grades K-1, and will grow one grade level per year to eventually serve 400 students in grades K-5.

Public Prep seeks an outstanding part-time Music Instructor to serve the 125 students at Girls Prep Middle School for the 2010-2011 school year. We seek to recruit, hire, and retain the best teachers understanding that they are integral to Girls Prep's success. Successful candidates will be exceptional educators with a demonstrated track record of success working with urban students, a strong belief in the benefits of single-sex education, a firm grasp of fifth and sixth grade teaching and curriculum, and a relentless focus on academic excellence.

*A Girls Prep Music Instructor will be expected to:*

- Plan and implement engaging Music units and lesson plans
- Prepare and administer appropriate assessments intended to determine mastery of the curriculum.
- Maintain our strong school culture of high behavioral and academic expectations by upholding school and classroom rules consistently and effectively, making use of preventive discipline, communicating expectations to students clearly, and supervising students within the school setting and on the school grounds.
- Work collaboratively and effectively with classroom teachers, school aides, and other specialists, and administrators
- Work collaboratively with the school's special education and ELL staff to implement the school's special education and ELL programs and to comply with all state and federal regulations
- Assist in tutoring, test administering or other duties when necessary
- Participate fully in the life of the school

*The ideal candidate will have:*

- A Master's Degree in Music Education or related content area
- New York State Certification
- At least three years of experience as a Music Instructor or relevant experience
- Experience working with pre-adolescent and adolescent students in a school or after-school setting
- Wide-ranging intellectual and educational interests
- Superior communication skills
- An ability to work collaboratively
- A commitment to single sex education
- A dedication to helping children grow and learn in an innovative educational setting

*To Apply:*

Along with a résumé, please include a cover letter stating why you find this opportunity of interest and how your experience is aligned with the Girls Prep mission and model. Send your completed application to [jobs@publicprep.org](mailto:jobs@publicprep.org). Please write, "Music Instructor" in the subject line. To learn more about us, visit our website at [www.publicprep.org](http://www.publicprep.org).